



### **Workshop on Public Budgeting and Policy Analysis**

June 16 – 20, 2025, 1<sup>st</sup> Run: Lagos & Abuja

December 8 – 12, 2025, 2<sup>nd</sup> Run: Lagos & Port Harcourt

**For Tutor -Led Class:** 9am – 4:30pm

**Workshop fee:** N300, 000 per Participant

**For online:** Delivery via Zoom

**Online course fee:** N250, 000 per Participant

**Available for In-plant Training**

**700 USD for foreign  
Participants**

#### **Program overview:**

Public Budgeting and Policy Analysis is designed to provide participants with a comprehensive understanding of the processes involved in government budgeting and the evaluation of public policies. The course explores theoretical frameworks, practical applications, and critical issues related to fiscal decision-making and policy formulation within governmental and nonprofit organizations.

Participants will not only learn how the public administrator or nonprofit executive can use budgeting as a financial and management accounting tool but as a leadership enabler in developing and deploying policy in the public or non-profit organization's work. They will learn about issues that affect the budgeting process, such as politics, political ideas and traditions, and policy analysis. You will also have the opportunity to explore public budgeting from the viewpoint of a local, state and federal levels as the ultimate intent of your instructors is to help you to formulate your own public budgeting beliefs, attitudes and process.

#### **For whom:**

This course is designed for Public Administrators and Policymakers, Budget Analysts and Financial Managers, Nonprofit Leaders and Managers, Consultants and Advisors, Citizen Advocates and Community Leaders will equally benefit from this course.

#### **Learning objectives:**

At the end of the program, participants will be able to:

- gain insight into the stages of budget preparation, execution, and evaluation in public administration.
- learn various methods for evaluating the effectiveness, efficiency, and equity of public policies and programs.
- develop proficiency in financial planning, revenue forecasting, and resource allocation within governmental contexts.
- analyze the economic, social, and political impacts of budgetary decisions and policy implementations on stakeholders and communities.
- explain how and why the public budgeting process can launch the public sector down the path of performance management.

#### **Course Outline**

##### **Day 1: Module 1 Introduction to Public Budgeting**

- Definition and importance of public budgets
- Types of budgets (e.g., operating, capital, program)
- Budget cycle and stages (preparation, approval, execution, evaluation)

##### **Module 2: Budgeting Principles and Concepts**

- Fiscal responsibility and accountability
- Transparency and public participation
- Efficiency, equity, and effectiveness in budget allocation

##### **Day 2: Module 1: Revenue Sources and Fiscal Policy**

- Types of government revenue (taxes, fees, grants, etc.)
- Impact of economic conditions on revenue

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- Fiscal policy tools and their implications

**Module 2: Expenditure Policies and Priorities**

- Determinants of public expenditure
- Budget constraints and trade-offs
- Prioritization methods and techniques  
(e.g., cost-benefit analysis, performance-based budgeting)

**Day 3: Module 1: Policy Analysis Framework**

- Introduction to policy analysis
- Policy formulation and implementation
- Evaluation of policy outcomes and impact assessment

**Module 2: Budgeting in Different Sectors**

- Budgeting in federal, state, and local governments
- Sector-specific budget challenges (e.g., healthcare, education, defense)

**Day 4: Module 1: Financial Management and Control**

- Budget execution and financial reporting
- Internal controls and auditing
- Budget reform and modernization efforts

**Module 2: Case Studies and Applications**

- Analyzing real-world budgetary and policy issues
- Case studies on successful and unsuccessful budget implementations
- Role-playing exercises and simulations

**Day 5: Ethics and Accountability in Budgeting**

- Ethical considerations in public finance
- Ensuring transparency and accountability
- Preventing and detecting financial mismanagement and fraud

**Module 2: Emerging Trends and Challenges**

- Global trends in public budgeting and policy
- Technological advancements in budget management
- Addressing contemporary challenges (e.g., sustainability, demographic changes)

**Training Methodology:** Lectures, discussions, exercises, and case studies will be used to reinforce these teachings/learning methods.

**LOCATIONS**

1 - HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria

2 - Pearls Learning Hub, Plot 756, Opposite Divine Hand of God Ministry, Area 1, Garki, Abuja.

3 – Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

**Open Course Fee: N300, 000**

In-plant Fee Negotiable

**WORKSHOP FEE:**

**N300, 000 per participant, VAT –N22, 500**

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537

First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

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