



Workshop on Alternative Dispute Resolution

February 3 – 7, 2025, 1st Run: Lagos & Abuja
August 4 – 8, 2025, 2nd Run: Lagos & Port Harcourt

For Tutor -Led Class: 9am – 4:30pm

Workshop fee: N300, 000 per Participant

For online: Delivery via Zoom

Online course fee: N250, 000 per Participant

Available for In-plant Training

**700 USD for foreign
Participants**

Program Overview:

Alternative Dispute Resolution ("ADR") refers to any means of settling disputes outside of the courtroom. ADR typically includes early neutral evaluation, negotiation, conciliation, mediation, and arbitration. Due to the ever-rising costs of conflict in the workplace, employers are increasingly turning to Alternative Dispute Resolution (ADR) as a solution. Employee conflict, labour disputes and wrong termination claims in particular are increasingly common and employers need to take steps to stem the tide of conflict and lawsuits. As burgeoning court queues, rising costs of litigation, and time delays continue to plague litigants, many organizations have begun experimenting with ADR programs. Some of these programs are voluntary; others are mandatory. The main advantage of this form of dispute settlement is that it allows the parties themselves to control the process and the solution.

For Whom:

This course is designed for private practice lawyers working in International litigation, Civil and criminal litigation, Construction law, Arbitration, Dispute resolution. Professionals such as Negotiators, Risk managers, Planning managers, Surveyors, Procurement officers, Conflict Managers, Contract managers, Project managers, Quantity surveyors, Complaint handlers Mediators, Ombudsmen, Company Secretaries, Legal Advisers, and Business development professionals working in corporate organizations can benefit from this program.

Learning Objectives:

At the end of the program, participants will be able to:

- explain the meaning, functions and purpose of Alternative Dispute Resolution (ADR);
- help their organizations save time and money through negotiating better deals;
- acquire and use problem-solving techniques for internal and external mediation;
- manage and strengthen key relationships with suppliers, customers, the government, employees and other stakeholders;
- reduce complaints and grievances by preventing unnecessary conflicts;
- resolve workplace conflicts quickly and effectively to maintain productivity and morale;
- create more productive employees who can communicate and negotiate effectively with other employees and clients/customers of the organization;
- know and explain the functions of a mediator;
- know the differences between Alternative Dispute Resolution and Litigation;
- use different approaches in the negotiation process; and

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Lagos: Human Capital Associates Global Consult Ltd: Acme House 2nd Floor, Ogba Industrial Scheme, Ogba, Ikeja – Lagos

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- apply ADR to avoid costly and unnecessary lawsuits/delays in conventional litigation courts.

Course Outline:

Day 1: Dispute Resolution: An Overview

- Overview of the dispute resolution process
- Methods of dispute resolution including:
 - Litigation, Arbitration, Collaborative law
 - Mediation, Conciliation, Negotiation
 - Facilitation
- Court litigation processes
 - Court documents, Case management, Disclosure
 - During the trial – what to do and what not to do
 - Path of a claim, Pre-action matters
 - The Judgment

Day 2: Dispute Resolution Methods and its Importance

- The Alternative Dispute Resolution (ADR) system
 - Early neutral evaluation, Negotiation, Conciliation
 - Mediation, Arbitration
- Importance of Alternative Dispute Resolution

Day 3: The Law systems

- Civil law system
- Codification, Subgroups
- Our Common law system
- Court decisions, Statutes,
- **Day 4: The International Arbitration System**

- Introduction to mediation:
 - The process and its principles
- Introduction to international arbitration
- Institutional versus ‘ad hoc’ arbitration

Day 5: Arbitration Process and Its Purpose

- Advantages and disadvantages of:
 - Arbitration
 - Litigation
 - Mediation
- The arbitration award and its enforcement

LOCATIONS

1 - HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria

2 - Pearls Learning Hub, Plot 756, Opposite Divine Hand of God Ministry, Area 1, Garki, Abuja.

3 – Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

Open Course Fee: N300, 000
In-plant Fee Negotiable

WORKSHOP FEE:

N300, 000 per participant, VAT –N22, 500

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537

First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

**For Booking / Enquiry, Call: 234-8051365946, 234-7087578814
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Training Methodology

Lectures, discussions, exercises, and case studies will be used to reinforce these teaching/learning methods.

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