



Workshop on Public Sector Financial Management
April 21 - 25, 2025, 1st Run: Lagos & Abuja
October 20 – 24, 2025, 2nd Run: Lagos & Port Harcourt
For Tutor -Led Class: 9am – 4:30pm
Workshop fee: N300, 000 per Participant
For online: Delivery via Zoom
Online course fee: N250, 000 per Participant
Available for In-plant Training

**700 U\$D for foreign
Participants**

Program overview:

This course is designed to equip participants with knowledge and skills in managing financial resources within the public sector. This course delves into complex financial concepts, regulations, and strategies specific to public sector organizations, focusing on budgeting, accounting, reporting, and financial decision-making processes. Participants will explore techniques for financial analysis, risk management, and performance evaluation to enhance the financial sustainability and accountability of public sector entities.

For whom:

This program is designed for Government financial managers and accountants, Policy makers, public sector auditors, financial analysts, Budget officers and public administrators

Learning objectives:

At the end of the program, participants will be able to:

- comprehend the principles, concepts, and processes underlying public financial management;
- analyze the importance of sound financial management in the public sector;
- develop advanced skills in budget preparation, execution, and monitoring;
- learn about performance-based budgeting and medium-term expenditure frameworks (MTEF);
- gain proficiency in financial reporting standards and techniques;
- enhance the ability to analyze financial statements and reports;
- explain the role of internal controls and audits in safeguarding public resources;
- design and implement effective internal control systems;
- design strategies to improve accountability and transparency in public financial management; and
- implementation anti-corruption measures in the public sector.

Course Outline:

Day 1: Introduction to Public Financial Management

Module 1: Overview of Public Financial Management (PFM)

- Importance of PFM
- PFM cycle: planning, budgeting, accounting, reporting, and auditing

Module 2: Legal and Regulatory Framework

- Key laws and regulations governing public sector finance
- International standards and best practices

Day 2: Advanced Budgeting Techniques

Human Capital Associates Global Consult Ltd is Accredited by Nigeria Council for Management Development (NCMD)

Lagos: Human Capital Associates Global Consult Ltd: Acme House 2nd Floor, Ogba Industrial Scheme, Ogba, Ikeja – Lagos

Website: www.hcaglobalconsult.com: Email: info@hcaglobalconsult.com, hcaglobalconsult@gmail.com

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Module 1: Budget Preparation and Execution

- Traditional vs. performance-based budgeting
- Medium-Term Expenditure Framework (MTEF)

Module 2: Budget Monitoring and Evaluation

- Techniques for monitoring budget performance
- Evaluating budget outcomes and impact

Day 3: Financial Reporting and Analysis

Module 1: Financial Reporting Standards

- International Public Sector Accounting Standards (IPSAS)
- Government Financial Statistics (GFS)

Module 2: Financial Statement Analysis

- Techniques for analyzing financial statements
- Use of financial ratios and other tools

Day 4: Internal Controls and Auditing

Module 1: Designing Effective Internal Controls

- Principles of internal control systems
- Risk management and internal controls

Module 2: Public Sector Auditing

- Types of audits: financial, performance, compliance
- Role of supreme audit institutions (SAIs)

Day 5: Accountability and Transparency

Module 1: Enhancing Accountability in Public Finance

- Mechanisms for accountability
- Role of public accounts committees

Module 2: Promoting Transparency and Anti-Corruption

- Transparency frameworks and tools
- Strategies to combat corruption in public finance
- Case Studies and Best Practices
 - Real-world case studies and best practices in advanced public sector financial management

Training Methodology: Combination of lectures, practical case studies, and interactive group discussions will be used to reinforce learning.

LOCATIONS

1 - HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria

2 - Pearls Learning Hub, Plot 756, Opposite Divine Hand of God Ministry, Area 1, Garki, Abuja.

3 – Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

Open Course Fee: N300, 000

In-plant Fee Negotiable

WORKSHOP FEE:

N300, 000 per participant, VAT –N22, 500

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537

First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

**For Booking / Enquiry, Call: 234-8051365946, 234-7087578814
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