



**Workshop on Leading Project Managers**  
(Leading and Managing Project Managers)  
February 3 – 7, 2025, 1<sup>st</sup> Run: Lagos & Port Harcourt  
August 4 – 8, 2025, 2<sup>nd</sup> Run: Lagos & Abuja  
**For Tutor -Led Class:** 9am – 4:30pm  
**Workshop fee:** N300, 000 per Participant  
**For online:** Delivery via Zoom  
**Online course fee:** N250, 000 per Participant  
**Available for In-plant Training**

**700 U\$D for foreign  
Participants**

#### **Program Overview:**

For organizations to fully maximize the environment of management by project there would be need to increase the skills of the project performance effectiveness of the organizations' managers and executives. This will help build a climate that supports effective project management practices such as accurate and useful estimates, accelerated delivery, project stakeholder partnerships, and emphasis on quality, in-depth analysis, and effective communication.

This program will help LPMs to identify information expected from Project Managers, to improve project success, and describes the actions to focus upon, to add value in every project initiative in their areas of responsibility.

#### **For Whom:**

This program is designed for managers, senior managers and top management executive responsible for leading and managing project managers.

#### **Learning Objectives:**

At the end of the program, participants will be able to:

- define leadership role in each phase of project life cycle;
- outline reasons for project failures and successes;
- set KPIs to monitor ongoing project progress;
- support project managers and project teams through on-going coaching, mentoring and rewards;
- select project management tools and techniques to help the organization to be successful;
- manage internal and external influences that affect project managers performance;
- increase productivity by challenging the processes and motivating project managers; and
- foster productive communication and effectively manage conflict.

#### **Course Outline:**

##### **Day 1: The Role of Leader of Project Managers (LPM) in Project Life Cycle**

- Managing the stage gate process
- The project environment
- The role of management in each phase of life cycle
- Defining project success within the organization
- Organizational factors affecting project management
- Knowing the organization project management process

##### **Day 2: Managing Multiple Project Environment**

- Importance of rank ordering projects across the organization
- Managing multiple issues
- Resource allocation
- Issue resolution
- Resource pool consideration

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Lagos: Human Capital Associates Global Consult Ltd: Acme House 2nd Floor, Ogba Industrial Scheme, Ogba, Ikeja – Lagos

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#### Project Initiation

- Project selection
- Project charter
- Project funding
- Stakeholders' considerations
- Financial tools
- Understanding margins

#### Day 3: Leading and Managing Project Managers

- Challenges of leading and managing project managers
- Identifying, developing, evaluating and retaining project managers
- Rewarding success

#### The Role of LPMs in Project Planning

- Risk Management
- Cost estimates
- Resource allocation
- Communication management
- Project plan review
- Project plan approval

#### Day 4: Managing Relationships

- Communicating across the organization
- Managing expectations
- Management styles
- Mentoring and coaching
- Conducting effective meetings
- Supporting project managers of virtual teams
- Supporting diversity and cross-cultural teams
- Conflict management and resolution

#### Day 5: The LPMs Role in Project Implementation

- Project manager and team performance
- Asking the right questions
- Management oversight
- Determining project performance measurement tools
- Project reviews
- Project audits
- Understanding signs of trouble
- Project recovery and turn-around
- Change management

#### Project Close-out

- Early termination
- Lessons learnt

#### Training Methodology

Lectures, discussions, exercises, and case studies will be used to reinforce these teaching/learning methods.

#### LOCATIONS

1 - HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria

2 - Pearls Learning Hub, Plot 756, Opposite Divine Hand of God Ministry, Area 1, Garki, Abuja.

3 – Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

**Open Course Fee: N300, 000**

In-plant Fee Negotiable

#### WORKSHOP FEE:

**N300, 000 per participant, VAT –N22, 500**

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537

First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

**For Booking / Enquiry, Call: 234-8051365946, 234-7087578814**

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